

As a participant who has separated from Federal service, you may use this form to request Thrift Savings Plan (TSP) materials. You may also provide a change of address for your TSP account. Keep the TSP Service Office informed of any changes in your address so that you continue to receive important information about your account.

Additional information about the TSP, including forms and publications, is available from the TSP Web site at www.tsp.gov.

Type or print all information. Make a copy of the completed form for your records and mail the original to: **TSP Service Office, National Finance Center, P.O. Box 61500, New Orleans, LA 70161-1500.**

	t is deceased, do not complete this form. Please contact about receiving benefits from this account.	the TSP Service Office at (504) 255-6000
I. INFORMATION ABOUT YOU	☐ My address has changed.1. Your Name Last	
	Last 2. Social Security No	
	4. Daytime Phone (Area Code and Number) (
	5. Address Street Address or Box Number	
	6. City	7. State/Country 8. Zip Code
II. TSP MATERIALS YOU WISH TO RECEIVE	To withdraw your account: Form TSP-70, Withdrawal Request Form TSP-16, Exception to Spousal Requirements Withdrawing Your TSP Account After Leaving Federal Service TSP Annuities Important Tax Information About Payments From Your TSP Account Important Tax Information About Your TSP Withdrawal and Required Minimum Distributions IRS Form W-4P, Withholding Certificate for Pension or Annuity Payments (to be used for	For other actions or information: Form TSP-3, Designation of Beneficiary Form TSP-9, Change of Address for Separated Participants Form TSP-15, Change in Name Form TSP-17, Information Relating to Deceased Participant Form TSP-50, Investment Allocation Form TSP-60, Request for a Transfer into the TSF (available beginning July 2001) Summary of the Thrift Savings Plan for Federal Employees Guide to TSP Investments
	payments made directly to you)	 ☐ Information About Court Orders ☐ Fact Sheet: Using the TSP Web Site and the ThriftLine ☐ Important Tax Information About Thrift Savings Plan Death Benefit Payments

PRIVACY ACT NOTICE. We are authorized to request this information under 5 U.S.C. Chapter 84. Executive Order 9397 authorizes us to ask for your Social Security number, which will be used to identify your account. We will use the information you provide to process your request for TSP materials or to change the address for your TSP account. This information may be shared with other Federal agencies for statistical, auditing, or archiving purposes. In addition, we may share this information with law enforcement agencies investigating a violation of civil or criminal

law, or agencies implementing a statute, rule, or order. It may be shared with congressional offices, private sector audit firms, spouses, former spouses, and beneficiaries. We may also disclose relevant portions of the information to appropriate parties engaged in litigation. You are not required by law to provide this information, but if you do not provide it, we will not be able to process your request for TSP materials or change the address for your TSP account.